

https://alhamzagroup.net/job/tax-executive/

# Tax Executive

## **Description**

We are hiring a Tax Executive for our subsidiary National Petrocarbon (Pvt.) Ltd. The role requires strong knowledge of taxation practices and the ability to ensure compliance with legal and regulatory frameworks.

#### Responsibilities

Prepare and file tax returns accurately and on time.

Ensure compliance with all relevant tax laws and company policies.

Liaise with consultants and tax authorities regarding company matters.

Assist in audits and maintain proper documentation.

#### Qualifications

Graduate degree in Accounting, Finance, or related field.

2-3 years of experience in tax matters (consultancy firm or manufacturing sector preferred).

Solid understanding of tax regulations and compliance requirements.

Strong analytical, communication, and organizational skills.

# Job Benefits

Competitive salary package

Performance-based bonuses

Gratuity

Leave encashment

Health insurance

Fuel allowance

Alternate Saturday off

## Hiring organization

National Petrocarbon (pvt) Ltd

#### **Employment Type**

Full-time

## **Duration of employment**

Permanent

#### Industry

Accounts

#### **Job Location**

Suite #301-4, 3rd Floor, Beaumont Plaza, Beaumont Road, Near PIDC House, 75530, Karachi, Sindh, Pakistan

## **Working Hours**

Office Timings: 10:00 AM - 6:00 PM, Monday to Saturday (alternate Saturdays off).

#### **Date posted**

September 22, 2025

## Valid through

25.10.2025